



**CARE
DEVELOPMENT
EAST**

Master classes and workshops

Preparing for and reflecting on your CQC inspection

About the trainer

The trainer is Liz Taylor, Independent Social Care Consultant and Chair of Care Development East. Liz is an experienced senior manager who has worked in and with both the public and independent sector having worked at both operational and strategic level in both social care and housing. Liz currently works with organisations to assist them with pre inspection audits; mentoring of senior staff; quality assurance development, reviews of services, safeguarding reviews; business plan development; business continuity plan development; policy and procedure reviews. Liz has a wealth of experience in preparing for and responding to CQC inspections.



The day is split into two:

AM: Preparing for your CQC inspection and effectively managing the process.

PM: Reflecting on and responding to your CQC inspection report.

Lunch will be provided.



Care Certificate Delivery Training

Care Development East are working with Leading Lives to deliver a training course to assist Care Managers across the sector to train their staff on The Care Certificate. This four hour long course will be available in Bury St Edmunds, Ipswich and Lowestoft, please turn over for more booking and venue details.

The aim of the course is to: -

- Give participants an increased awareness and understanding of the purpose of the care certificate.
- For all participants to gain confidence and experience of observation and how to complete this element in a time effective manner.
- Provide participants with an increased understanding of the role of the manager in assessing the care certificate and how to implement this within their own work setting.
- Give participants an understanding of the role of the Mentor and the importance of this.
- Provide participants with the opportunity to discuss their current care certificate process and to work together to share ideas and best practice.

Resilience Training for Care Managers

Care Development East are delivering a four hour course to provide Care Managers with the opportunity to explore how best to increase their resilience and model this with their staff, leading to happier and healthier workplaces. The course will be available in Bury St Edmunds, Ipswich and Lowestoft



Leading Lives
Your life / Our support

Please turn over for booking and venue details.

Promoting excellence in care and health

www.caredevelopmenteast.co.uk Tel: 01449 720400

caredevelopmenteast @caredeveast



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Who should attend this event?

Anyone working in the care sector with responsibility for these areas

Please tick boxes of courses you wish to attend

Venues & Dates

A workshop on preparing for your Care Quality Commission inspection, managing the process and reflecting on your report

- Ipswich** 7th November 2018 10am-4pm
IP City Centre, 1 Bath Street, Ipswich, Suffolk, IP2 8SD
- Bury St Edmunds** 15th January 2019 10am-4pm
Gatehouse, Dettingen Way, Bury St Edmunds, Suffolk, IP33 3TU
- Lowestoft** 5th March 2019 10am-4pm Community Action Suffolk,
The Kirkley Centre, 154 London Road South, Lowestoft, Suffolk, NR33 0AZ

Care Certificate Training

- Stowmarket** 1st October 2018 10am-2pm **EVENT CANCELLED**
Leading Lives, Stowmarket Hub, Crown Street, Stowmarket IP14 1HY
- Lowestoft** 20th November 2018 10am-2pm **EVENT FULL**
Leading Lives, Lowestoft Hub, Rotterdam Road, Lowestoft NR32 2EZ
- Bury St Edmunds** 31st January 2019 10am-2pm
Gatehouse, Dettingen Way, Bury St Edmunds, Suffolk, IP33 3TU

Resilience Training for Care Managers

- Ipswich** 27th November 2018 10am-2pm
IP City Centre, 1 Bath Street, Ipswich, Suffolk, IP2 8SD
- Lowestoft** 6th February 2019 10am-2pm Community Action Suffolk,
The Kirkley Centre, 154 London Road South, Lowestoft, Suffolk, NR33 0AZ
- Bury St Edmunds** 12th March 2019 10am-2pm
Gatehouse, Dettingen Way, Bury St Edmunds, Suffolk, IP33 3TU

How to book

Please return this registration form to:

Unit 9, Norfolk House, Williamsport Way,
Lion Barn Industrial Estate, Needham Market, Suffolk IP6 8RW

Please include a cheque for your full booking amount payable to: The Suffolk Brokerage

Or email to: conferences@caredevelopmenteast.co.uk

Please ensure you provide a telephone number for us to contact you for payment

Confirmation of booking

All bookings will be confirmed in writing once payment has been received. Please note that payments are non refundable

Cost

£25 per person per workshop payable on booking

Lunch and refreshments provided



Mr Mrs Miss Ms First name..... Surname.....

Job Title.....

Organisation.....

Address.....

Telephone..... Email.....

Dietary information: Vegetarian Vegan Food Allergies - please state.....

In order to manage and record your booking, attendance, and award of training qualification, where applicable, we store and process your personal data and information on secure IT systems. We will associate this booking with other data we hold about you and the attendee, where applicable. We may need to share some of your information with partners in order to deliver the service that you have requested. We do not sell or share your identifiable data with third parties for marketing purposes. If you do not wish us to retain your data after completion of the event onto which you are booking please tick the box

Care Development East is an independent, non profit making organisation dedicated to raising care standards in Suffolk by providing impartial advice, guidance and information to support the county's health and social care sector.